

## Notice of Meeting

# Council Overview and Scrutiny Committee



Date & time	Place	Contact	Chief Executive
Wednesday 11 July 2012 at 10.00am	Ashcombe Room County Hall Penrhyn Road Kingston-upon-Thames KT1 2DN	Tom Pooley Room 122, County Hall  Tel: 020 8541 9902 Email: thomas.pooley@surreycc.gov.uk	David McNulty

If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email [thomas.pooley@surreycc.gov.uk](mailto:thomas.pooley@surreycc.gov.uk).

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Tom Pooley on 020 8541 9902.

### Committee Members

Mr Mel Few (Chairman), Mr David Harmer (Vice-Chairman),  
Mr Mark Brett-Warburton, Mr Stephen Cooksey, Steve Cosser, Clare Curran,  
Dr Zully Grant-Duff, Mr Eber A Kington, Sally Marks, Steve Renshaw,  
Mrs Denise Turner-Stewart, Mr Nick Skellett CBE, Mr Chris Townsend, Mr Richard Walsh,  
Hazel Watson

### Ex Officio Members

Mrs Lavinia Sealy (Chairman of the Council),  
Mr David Munro (Vice-Chairman of the Council)

### TERMS OF REFERENCE OF THE COMMITTEE

The Committee is responsible for the following service areas:

Performance, finance and risk monitoring for all Council services	HR and Organisational Development
Budget strategy/Financial Management	IMT
Improvement Programme, Productivity and Efficiency	Procurement
Equalities and Diversity	Other support functions
Corporate Performance Management	Risk Management
Corporate and Community Planning	Europe
Property	Communications
Contingency Planning	Public Value Review programme and process

## **PART 1** **IN PUBLIC**

### **1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

### **2 MINUTES OF THE PREVIOUS MEETING: 13 JUNE 2012**

**White**

To agree the minutes as a true record of the meeting.

### **3 DECLARATIONS OF INTERESTS**

**Agenda Item  
Only**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

#### **Notes:**

1. In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
2. Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
3. Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.

Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

### **4 QUESTIONS AND PETITIONS**

**Agenda Item  
Only**

To receive any questions or petitions.

#### **Notes:**

1. The deadline for Member's questions is 12.00pm four working days before the meeting (5 July 2012).
2. The deadline for public questions is seven days before the meeting (4 July 2012).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### **5 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE**

**Agenda Item  
Only**

No issues were referred by the Committee at its last meeting.

- |           |  |                         |
|-----------|--|-------------------------|
| <b>6</b>  | <b>RECOMMENDATIONS TRACKER</b>   | <b>Green</b>            |
|           | The Committee is asked to review its recommendations tracker.  |                         |
| <b>7</b>  | <b>FORWARD WORK PROGRAMMES</b>   | <b>White</b>            |
|           | The Committee is asked to review its Forward Work Programme ( <b>Item 7a</b> ) and the work programmes of Select Committees ( <b>Item 7b</b> ).  |                         |
| <b>8</b>  | <b>SCOPING DOCUMENT: COUNTRYSIDE MANAGEMENT</b>  | <b>Green</b>            |
|           | <b>Purpose of report:</b> Policy Development & Review  |                         |
|           | To consider the scoping document for the Environment & Transport Select Committee's Countryside Management Task Group.   |                         |
| <b>9</b>  | <b>BUDGET MONITORING FORECAST 2012/13</b>  | <b>White</b>            |
|           | <b>Purpose of report:</b> Scrutiny of Services & Budgets   |                         |
|           | To note the year-end revenue and capital budget monitoring projections as at the end of May 2012 and the impact of the 2011/2012 Budget Outturn on the updated 2012 2017 Medium Term Financial Plan.   |                         |
| <b>10</b> | <b>PROCUREMENT AND COMMISSIONING SERVICE PERFORMANCE</b>   | <b>Green</b>            |
|           | <b>Purpose of report:</b> Scrutiny of Services & Budgets   |                         |
|           | To scrutinise the role, performance and strategy of the Procurement and Commissioning Service including how it works with Services across the Council to deliver their objectives.                     |                         |
| <b>11</b> | <b>COMPLETED AUDIT REPORTS</b>   | <b>White</b>            |
|           | <b>Purpose of report:</b> Scrutiny of Services & Budgets   |                         |
|           | To update the Committee on the Internal Audit Reports completed since the previous meeting and to consider those reports on services within the Committee's remit where concerns have been identified. |                         |
| <b>12</b> | <b>DATE OF NEXT MEETING</b>  | <b>Agenda Item Only</b> |
|           | The next meeting of the Committee will be at 10.00am on Wednesday 12 September 2012.   |                         |

**13 EXCLUSION OF THE PUBLIC**

**Agenda Item  
Only**

**Recommendation:**

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following item(s) on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 Schedule 12A of the Act.

**PART 2  
IN PRIVATE**

**14 SUPERFAST BROADBAND**

**Yellow**

**Purpose of report:** Policy Development & Review

To consider whether to award the contract to the recommended broadband infrastructure provider to enable access to better broadband speeds for Surrey’s homes and businesses.

Exempt - Not for publication under paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).

**15 PUBLICITY FOR PART 2 ITEMS**

**Agenda Item  
Only**

To consider whether the item considered under Part 2 of the agenda should be made available to the press and public.

**NOTE: The Chairman will adjourn the meeting for lunch at 12.45pm, unless the Committee's business can be completed by 1.15pm.**

**David McNulty  
Chief Executive  
03/07/12**

**MOBILE TECHNOLOGY – ACCEPTABLE USE**

Use of mobile technology (mobiles, BlackBerries, etc.) in meetings can:

- Interfere with the PA and Induction Loop systems
- Distract other people
- Interrupt presentations and debates
- Mean that you miss a key part of the decision

**Please switch off your mobile phone/BlackBerry for the duration of the meeting.** If you wish to keep your mobile or BlackBerry switched on during the meeting for genuine personal reasons, ensure that you receive permission from the Chairman prior to the start of the meeting and set the device to silent mode.

*Thank you for your co-operation*